

# **BOXTED PARISH COUNCIL**

## **ANNUAL PARISH ASSEMBLY MINUTES**

**Wednesday 8<sup>th</sup> May 2018 in the Village Hall at 7PM**

**Called by Cheryl Damen**

### **Present**

Chair – Cllr Cheryl Damen  
Councillors James Collitt and Angela MacLauchlan  
Clerk – Karen Thompson  
5 members of the public

### **1. Welcome**

The Chair, Cheryl Damen, welcomed everyone to the Annual Parish meeting of Boxted Parish Council for 2019. With local elections taking place last week we are now out of purdah and can talk about the events of the last year and our plans for the next year.

### **2. Approve the Minutes of the Annual Parish Meeting held on 9th May 2018**

After a correction to the minutes of the last meeting they were approved.

### **3. Chairman's report**

We were very fortunate for most of 2018 to have a full complement of councillors but we will need to promote our current vacancies to get them filled again.

This time last year was a difficult time for the council. You might recall had very little by way of reserves and the relationship between the council and the then clerk had broken down. We had some immediate help from Peter Studd and then Karen Thompson took the clerks position for a period of 6 months. Luckily, Karen enjoyed Boxted and applied for the permanent position and she joined us properly in September.

What we were able to achieve last year was:

- A new team of contractors for cutting the grass on the Recreation Ground which should hopefully alleviate the problems that the cricket team have had.
- We have kept the play equipment in good order with a fresh coat of paint and new rubber flooring.
- We have 2 publicly accessible defibrillators in the village.
- A new community hub roof, which most of the costs were covered by a grant from the Community Initiatives Fund from Essex County Council.
- We let a 2-year lease to Bonny Chaplin to run the Community Hub.

- I'm also pleased that we moved to a cheaper electricity supplier and cancelled Sky Sports which should hopefully see the Hub and Sports side on a better financial footing.
- We still hope to take on a green at the heart of the village.
- The council took on being the sole trustee of the village hall and it continues to provide a great place for groups and classes every week.
- We held a Christmas Tree event which saw many local people turn out and enjoy.
- We have even had a coat of paint on the outside of the adopted telephone box – more work needed there.

We completed the year and have been able to build a slight reserve of about £15,000.

For next year we want to improve parking at Cage Lane and also around the village; improve the facilities on the Recreation Ground; work to improve our network of public footpaths and bridleways, secure the new lease on the village hall, develop the village green (when we have it) and run more community events.

I want to take this opportunity to thank every councillor for their hard work, enthusiasm and commitment to improving Boxted. It isn't always easy, and we all lead busy lives, but effective committed parish councillors mean that Boxted stands the best chance of being a great place to live, work and play. I also want to say a great thank you to Karen Thompson, the clerk, for stepping in a short notice and successfully being appointed as clerk.

#### 4. Presentation of 2018-19 End of Year Financial Statement

<b>BOXTED PARISH COUNCIL</b>			
Financial Report to 31 March 2019			
2017/18			2018/19 £
0.00		<b>Opening balances at 1st April 2018</b>	13,928.43
0.00	PLUS	receipts (as detailed overleaf)	81,411.44
0.00	LESS	outgoings (as detailed overleaf)	<u>69,244.40</u>
			<u>12,167.04</u>
<u>-</u>		<b>Closing balances in hand at 31 March 2019</b>	<u><b>26,095.47</b></u>
		Lloyds BPC Current a/c..5800 (including uncleared funds (-))	23,304.61
		Lloyds BPC Business Saver (Deposit) a/c	
		Lloyds BPC Sports & Social Club ..1368	2,790.86
		Uncleared at bank (-)	0.00
<u>0.00</u>			<u><b>26,095.47</b></u>

**Boxted Parish Council**

**Financial Report to 31 March 2019**

2017/18		2018/19		
	Actual to date	Budget	% of Budget	Forecast
<b>RECEIPTS</b>				
43,555.00	47,837.00	47,837	100%	47,837
2,340.00	17,926.00	1,426	1257%	17,925
0.42	0.00	-	-	-
	0.00	-	-	-
1,008.27	0.00	-	-	-
2,500.00	0.00	-	-	-
	0.00	-	-	-
	0.00	-	-	-
	0.00	-	-	-
	0.00	-	-	-
	65,763.00	-	-	65,762.00
<b>Sports &amp; Social Club</b>				
	0.00	-	-	-
4,064.00	5,220.40	-	-	5,269
12,979.68	10,428.04	-	-	10,500
6,036.11	0.00	-	-	-
	15,648.44	-	-	15,769
<b>53,467.69</b>	<b>81,411.44</b>	<b>49,263</b>	<b>165%</b>	<b>81,531.00</b>
<b>PAYMENTS</b>				
<b>Parish Council Amenities</b>				
6,131.98				
5,910.00				
1,443.00	5,815.20	6150	95%	5,800
350.00	1,037.92	1500	69%	1,050
	2,584.56	2000	129%	2,500
	180.00	500	36%	180
576.00	0.00	0	-	-
	558.75	0	-	560
162.00	259.00	360	-	260
2,710.58	1,967.50	3200	-	2,000
490.00	680.00	600	113%	680
	0.00	800	-	-
36.33	145.91	550	-	150
738.85	644.86	600	107%	650
420.00	0.00	430	0%	-
27,088.89	15,187.45	24500	62%	15,200
515.50	499.19	500	-	500
67.95	327.60	100	328%	325
	640.00	0	-	640
48.00	0.00	500	-	-
187.23	158.82	300	53%	160
1,135.00	455.10	1000	-	450
	74.34	973	8%	75
	31,216.20	44,563.00	-	31,180
<b>Sports &amp; Social Club</b>				
4,205.02	4,833.44			4,835
972.06	1,705.33			1,700
	294.00			300
9,669.56	2,961.92	4000	74%	3,000
854.00	1,752.77			1,750
7,944.79	19,912.33			20,000
1,179.22	1,213.54			1,214
65,524.76	32,673.33	4,000.00	-	32,799
65,524.76	63,889.53	48,563.00	132%	63,979
	5,354.87	-	-	5,350.00
	69,244.40	48,563.00	-	69,329.00
	<b>Profit/(Loss)</b>	<b>700</b>		<b>17,552</b>

The financial statements show that with a reduction in costs the council has had a year where it has been able to build a small reserve.

**5. Questions from the public**

There were no questions from the public.

Meeting closed