

Boxted Village Hall

To: Trustees of Boxted Village Hall

**You are hereby summoned to attend the Meeting of Boxted Village Hall Trustees to be held on
Wednesday 11th November 2020 By Zoom at after the Parish Council meeting
For the purpose of transacting the business as set out in the Agenda**

Karen Thompson – Clerk

Dated 6/11/2020



- BVH20/048 Welcome, noting those present and taking and declarations of interest.
- BVH20/049 To accept the minutes of the last Trustees meeting 14th October 2020 (see attached).
- BVH20/050 To consider closing the Village Hall until the 5 Nov – 2 Dec 2020 lockdown restrictions are lifted and bookings resume.
- BVH20/051 To approve the Annual Report for the year 1 Aug 2019 – 31 July 2020 and submit to the Charity Commission alongside the Annual Return (attached).
- An annual report is required where income exceeds £25,000 which applies to the Boxted Village Hall Charity for this year.
- BVH20/052 To receive the financial statement as at 31 October 2020 and bank statement (see attached)
- BVH20/053 Meeting Close