

BOXTED PARISH COUNCIL

To: Members of Boxted Parish Council

You are hereby summoned to attend the Meeting of Boxted Parish Council to be held on Wednesday 5 May 2021 at 7:30pm for the purpose of transacting the business as set out in the Agenda This meeting is being held via Zoom technology only <https://us02web.zoom.us/j/84867084911>

Members of the public and press are invited to attend

Karen Thompson – Clerk

Dated 29/5/2021



- 21/0071 Welcome**
- 21/0072 Election of Chairman**
- 21/0073 Receiving the Chairman's Acceptance of Office**
- 21/0074 Election of Vice-Chair**
- 21/0075 Receiving the Vice-Chair's Acceptance of Office**
- 21/0076 Election of chairman of Section 106 Committee (currently Cllr Brentnall) , Hub Working Group (currently Cllr Oxford) and Village Hall Management Committee (currently Cllr McLauchlan)**
- 21/0077 Apologies and reasons for absence**
To record the apologies submitted.
- 21/0078 Declaration of Interests** - to receive any interests relating to items on the agenda.
- 21/0079 Public participation session (There will be 15 minutes available for this item, if required)**
- 21/0080 Minutes of the last meetings of the Council held on 13th March and 22nd March 2021.**
Councillors are asked to agree the draft minutes of the last meeting as a true and accurate account of the proceedings of the meeting and to resolve that the Chairman can sign the minutes remotely (see attachments).
- 21/0081 Clerk's Report**
- 21/081.1** To receive the clerks report including a list of resolutions agreed at earlier Parish Council meetings and note progress to date on the following (full report - see attachment):
- Rural Exception Site
 - Publication of Annual Report on website
- 21/081.2** To note the tasks completed by Grounds Person (see attached) and consider replacing the Dedham Road bus shelter.
- 21/081.3** To consider the suggestion made by the Groundsman, suggesting replacing the current notice board on Dedham Road and/or placing one outside the village hall.
- 21/0082 Borough and County Council**
To receive the reports of the District Councillor and the County Councillor.
- 21/0083 Land Behind Village Hall**
To consider the interest shown by the owners of Haus Penkhan in purchasing a small piece of land behind the Village Hall (belonging to the Church and leased to the Parish Council) and any implication for future car parking plans. (see attached)
- 21/0084 Parish Council Finance**
- 21/084.1** To receive the Parish Council Financial Report as at the 31st March 2021 (see attachments including bank statements).
- 21/084.2** To note the recent claim for the Covid restart grant of £2667 for the Recreation Ground and Sports Facilities.
- 21/0085 Internal Audit**

The decide to report the end of year financial position with the associated council documents to the appointed internal auditors Heelis & Lodge.

21/0086 Planning Applications

21/086.1 To consider commenting on the following applications and noting the decisions made:

210573	10/03/2021	P G Rix (Farms) Ltd, Lodge Farm, Boxted Road, Great Horkesley Colchester CO6 4AP	Proposed agricultural steel portal framed grading building.
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Comment Submitted: Boxted Road, Queens Head Road, Straight Road, Langham Road and Severalls Lane are all used by the large HGV lorries in connection with this business.

Apart from Straight Road Boxted (which is classified as Class 111) all the above roads are unclassified and suffer badly from deterioration in the surfaces due to heavy traffic and are particularly unsuitable for HGV's.

If all the HGV lorries used in connection with this business turned West toward the A134 as they exit the farm premises the wear and tear caused would be concentrated on a shorter stretch of Boxted Road and therefore Highways would have a smaller length of road that repairs could be concentrated upon. This might prove more cost effective for the ECC budget.

The A134 is also a safer road for large HGV's to use, the other roads quoted above all contain blind/narrow bends and tight junctions which are difficult to negotiate by large HGV's particularly if other vehicles are approaching.

210944	07/04/2021	Skye Hall Cottage, Skye Hall Hill, Boxted CO4 5TF	Single storey bedroom extension to existing detached annexe Amendment to refusal 202334
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211053	28/04/2021	Annexe, Lions Farm, Langham Lane, Boxted Colchester CO4 5HY	Continued use as a seperate dwelling of existing s/c Two bedroom annexe, complete with bathroom, kitchen / lounge
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211074	19/04/2021	16 Songers Cottages, Dedham Road, Boxted Colchester CO4 5SQ	Subdivision of the existing plot and erection of a self contained 3 bedroom 6 persons two storey detached house to the side of the existing dwelling
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Comment period closed

210775	23/03/2021	Land east of, Carters Hill, Boxted Colchester	Erection of a two-storey 4 bedroom detached dwelling in lieu of planning permission 180051
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210765	22/03/2021	Haveli, Langham Road, Boxted Colchester CO4 5HT	Proposal for an attached basement which will be connected to the existing basement with accesses from the main dwelling
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210732	19/03/2021	Homedale Farm, Dedham Road, Boxted Colchester CO4 5SL	Redesign of approved planning scheme for 1 No replacement dwelling
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210661	11/03/2021	11 Cross Cottages, Dedham Road, Boxted CO4 5SH	Roof space conversion and extension
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210562	03/03/2021	Skye Hall Cottage, Skye Hall Hill, Boxted Colchester CO4 5TF	Part two storey extension on top of existing. Part single storey extension. New, larger front porch.
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To note the following decisions that were approved:

Decisions

210540	10/03/2021	6 Hobbs Drive, Boxted Colchester CO4 5RZ	Fitting an aluminium pole to the side elevation between no6 and No 5 using approved wall mounting brackets. Weight of the pole and aerials is supported by the ground. The brackets providing vertical stability and alignment.
210202	05/02/2021	George V Playing Field, Cage Lane, Boxted CO4 5RE	Installation of artificial wicket (replacing grass) 30m long by 2.75m
210436	19/02/2021	29 Straight Road, Boxted Colchester CO4 5HN	Application for a Lawful Development Certificate for existing highway access. NB follow on from 210240

210240	29/01/2021	30A Straight Road, Boxted Colchester CO4 5HN	Retrospective application for change of use of land for storage area.
210069	25/01/2021	Land East of, Carters Hill, Boxted Colchester	Application to discharge condition 9 of Application no 180051 (CMS)
210047	20/01/2021	Old Butchers Arms, Mill Road, Boxted Colchester CO4 5RW	Remove existing Wendy playhouse and erect a single storey garden office.
202849	21/12/2020	Runkins Corner, Langham Lane, Boxted Colchester CO4 5HZ	Demolition of existing buildings and erection of two commercial units for micro and small-sized enterprises
200216	31/01/2020	CNG Sports, Cuckoo Farm Way, Colchester CO4 5JA	Variation of Conditions 2, 37, 38 and 40 of application 183101 to permit an alternative cycle/footway access route for the occupation of the site, with subsequent installation of the previously approved Severalls Lane bridge works (parapet) and the J28
210510	25/02/2021	Poplars, Cage Lane, Boxted Colchester CO4 5RT	Alteration and extension to approved stables under approval no. 192036 to create a new Hay Store

To note the following decision(s) were refused:

210248	01/02/2021	The Old Orchard, Wet Lane, Boxted Colchester CO4 5TW	Extension of detached three bed to five bed house, build new vehicular access and three bay detached garage adjacent to existing shec structure.
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Appeals None

21/086.2 To consider forming a Council Planning Committee.

21/0087 Highways

21/087.1 To note the response from Essex Highways concerning the Parish Council request to conduct a further independent options study for Boxted Bridge. Also, to note the locally organised petition has surpassed 5000 signatures (see attached).

21/087.2 To note the copied correspondence from Boxted School seeking assistance from Essex County Council to improve the problematic school parking (see attached).

21/087.3 To consider an LHP request for new village signs likely to cost £300-500 (see attached).

21/087.4 Consider Cllr Chapmans suggestion to work with other parish council to address highways issues over the area (see attached).

21/0088 King George Playing Field and Car park

21/088.1 To note the resident request to consider upgrading the children's play area and to consider using part of parish council reserves with some S106 monies to purchase play equipment for older children.

21/088.2 To note the outdoor gym equipment installation planned for 13 and 14 May.

21/088.3 To note the recent vandalism and anti-social behaviour reported to the police.

21/088.4 To note the recent request and response for a fitness group (Kelly's HIIT) to meet and exercise on the field and to consider scheduling a future agenda item of charging for field use by commercial organisations.

21/0089 Community Hub & Sports and Social Club

21/089.1 To consider the plans to reopen the Hub café (see attached).

21/089.2 To consider restarting sports side hire fees at full rate from May 2021

- 21/0090 S106 Committee**
To appoint Cllr Hunt to the S106 Committee.
- 21/0091 Dog waste bins in village**
To consider approaching Colchester Borough Council to get additional dog waste bins in the village.
- 21/0092 Annual Tree Survey Recommendations**
To consider commissioning tree work recommended in the Annual Tree Survey for 2021. (see attached).
- 21/0093 Events**
To consider running a second Boxtoberfest event on 16th October 2021.
- 21/0094 Items for the next meeting agenda**
To note or propose items for the next agenda including:
- None notified
- 21/0095 To consider an alteration to the planned date of the next council meeting to allow it take place via zoom.**
The next meeting is proposed as 9th June at 730pm in the Village Hall with social distancing.
- 21/0096 To exclude members of the press and public from the meeting and to consider pay awards.**
21/096.1 Motion to exclude public & press: In accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted namely the consideration of pay rates. The Public and Press be temporarily excluded from this meeting and will be instructed to withdraw.
- 21/096.2** To consider awarding a pay increase to employees that are NOT covered by the NALC Clerks agreement (see attached).